

Longnor Parish Council

AGENDA of the Annual Parish Meeting of the Longnor Parish Council

Issued by the Clerk to the Parish Council,

Stephen Mansfield of Under The Hill Cottage, Earl Sterndale, SK170RN

Tel: 01298 83308 email swmde52@yahoo.co.uk

TO: The Chair and Members of Longnor Parish Council comprising;

Chair	Councillor K. Dunn
Vice-Chair	Councillor N. Gould
	Councillor R. Gould
	Councillor T. Storer
	Councillor S. Turner
	Councillor L. Storer
	Councillor J. Deaville

You are summoned to attend the meeting of Longnor Parish Council at **St. Bartholomew's Church**, Longnor on

Monday August 13th 2018 at 7:00pm

for the purpose of transacting the business listed on this agenda.

Signed by Stephen Mansfield

Clerk, R.F.O. & Proper Officer to Longnor Parish Council

AGENDA

(MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)

Order	Item	Vary
1	To hear the Chair declare the meeting open. To receive any Apologies for Absence of the above summoned members. To witness members of the Public identifying themselves and being handed the document "Advice to members of the public attending parish meetings".	
2	To consider any requests for Variations of Order of Business.	
3	To make any Declaration of Members' Interests and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary Interest.	
4	To determine which items, if any, from this Agenda should be taken with the public excluded (Public Bodies (Admission to Meetings) Act 1960) and defer such items to be taken under item 16 of this agenda.	
5	To confirm the Minutes of the Parish Council meeting held on 9 th July 2018.	
6	To discuss any matters arising from those Minutes.	

Longnor Parish Council

7	To hear members of the public speaking: At the discretion of the Chair of the meeting, a period of not more than 10 minutes will be made available for members of the public to address the meeting or comment on any matter on this agenda.	
8	To hear reports on administration of parish matters including responses to members of the public or external organisations.	
9	9.1. To instruct the Clerk to make reports on highway defects to Staffordshire County Council. 9.2. To instruct the Clerk and Lengthsman on Parish Councillors' requirements for Parish Managed Works. 9.3. To review status of adventure playground. 9.4. To hear report on monies collected from honesty box this month. 9.5. To confirm condition of defibrillator installation.	
10	Periodic review of Council policies, etc: 10.1. Playground Safety Inspection – date planned. 10.2. Review of Parish Council policies.	
11	Planning: 11.1. To review the Clerk's responses to previously considered applications. 11.2. To consider new applications and frame responses for the following: <u>NP/SM/0718/0613 Vincent House 5 Church Street Longnor</u> Conversion of existing outbuilding to form micro holiday-let. Registered on 09 Jul 2018 <u>NP/SM/0718/0614 Vincent House 5 Church Street Longnor</u> Listed Building consent - Conversion of existing outbuilding to form micro holiday-let. Registered on 09 Jul 2018 11.3. To hear notifications of Planning Decisions.	
12	Chairman's announcements. 12.1) To be advised.	
13	Updates from the Clerk including correspondence received: 13.1. Response from External Auditors	
14	Finance: 14.1. To note current bank balances and transactions dated up to 5 th July 2018 and reconcile bank statement balances and transactions with the Parish Accounts Records. The current account shows a balance of £19,419.52. 14.2. To authorise payment of the liabilities of the Parish Council.	

Chq No	Payee	Item	Amount
	Clerk Salary & Expenses	July 2018	
	Lengthsman	June & July 2018	
	Playground Maintenance	Year to date	
	HMRC PAYE & NI	July 2018	
	E A Fitzgibbon	Internal Audit Fee 2018	
	Leek Signs	Playground Signs	
	Other		

(total £???.??):

15	To confirm the date of all of the meetings in 2018; September 10 th , October 8 th , November 12 th , December 10 th	
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Longnor Parish Council

16	<p>In the case that the Chair considers it necessary for one or more items on this agenda to be discussed in confidence (in respect of item 4 of this agenda), to move the following resolution which is <i>“In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.”</i></p> <p>To proceed and consider the confidential items.</p>	
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