

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 11th June 2018

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor K. Dunn
	Parish Councillor L. Storer
	Parish Councillor T. Storer
	Parish Councillor S. Turner
Clerk	S. Mansfield
County and District Councillors attending	Councillor Teresa Riley SMDC
Members of the Public attending & speaking	None

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 11/06/18/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Apologies were received for Councillors R Gould, N Gould and J Deaville. Also Councillor G. Heath who had sent information to be read to the meeting.
Agenda item 2	Variation of Order of Business
Minute 11/06/18/02	The meeting in May was inquorate and it was therefore deemed necessary to elect a Chair and Vice Chair at this point in the proceedings. It was proposed by Councillor T. Storer and seconded by Councillor L. Storer that Councillor K. Dunn be elected as Chair of the Parish Council. This was unanimously approved by the meeting. It was proposed by Councillor T. Storer and seconded by Councillor S. Turner that Councillor N. Gould be elected as Vice-Chair of the Parish Council. This was unanimously approved by the meeting.
Agenda item 3	Declarations of Member's Interests
Minute 11/06/18/03	There were no new declarations or requests for dispensations.
Agenda item 4	Determination of Confidential Items
Minute 11/06/18/04	None.
Agenda item 5	Minutes of the previous meeting held 16th April 2018
Minute 11/06/18/05	Examination and approval of the minutes of the previous meeting was signed off by Councillor K. Dunn.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 11/06/18/06	None.
Agenda item 7	Public Speaking
Minute	Councillor Teresa Riley addressed the meeting.

11/06/18/07	
Agenda item 8	Hear reports on administration of Parish matters.
Minute 11/06/18/08	8.1) Councillor Gill Heath has no further update on the investigations into property boundaries at Roseanna Cottage. The meeting asked that Staffordshire County Council provide a written update from the Head of the Highways Department to enable them to respond to a resident's query.
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 0/07/17/09	<p>9.1.1) The Parish Council had previously reported to Staffordshire County Council Highways that trees and hedgerow on the B5053 between the traffic lights and Glutton Bridge were obstructing the highway. At that time the Highways were reluctant to cut the hedgerows because of disturbing nesting birds. The meeting requested that the Clerk remind the Highways Department of this outstanding issue.</p> <p>9.1.2) Hedgerow growth has begun to obscure some road signs. The sign 75 yards before the Sheen turning is no longer visible. All road signs should be checked for clear visibility.</p> <p>9.2) Last season, landscaping contractor Mr P. Storer kindly provided a certificate of Public Liability Insurance covering his work in the playground and Wains Lane. The dates on this certificate are expiring and the Clerk asked for an updated certificate.</p> <p>9.3.1) Painting contractor Guessy was given the order to refurbish and paint the telephone box outside the Post Office. The Clerk to request a start date for this work. Guessy's should also be requested to provide a quote for repainting the skateboard jumps in the playground.</p> <p>9.3.2) The Clerk was instructed by the meeting to unlock the chains on the zipwire in the playground.</p> <p>9.4) The Chair collected from the car park honesty box £31.11 on June 11th 2018.</p> <p>9.5) The Clerk is instructed to put up a sign asking for members of the public to do CPR training.</p>
Agenda item 10	Policies and Procedures.
Minute 11/06/18/10	10.1) Clerk was requested to obtain a firm date from PlaySafety for inspection of the playground.
Agenda item 11	Planning
Minute 11/06/18/11	11.1) Councillors discussed the following application and have no comments and no objections. NP/SM/0618/0471 Edge Side Farm Edge Top Road Longnor Proposed open plan agricultural building extension to house and feed livestock and free-standing building to store implements 01 June 2018.
Agenda item 12	Chair's Announcements
Minute 11/06/18/12	12.1) The Chair requested that it was minuted that the Parish Council would provide funding for defibrillator spares when these were needed.
Agenda item 13	Updates from the Clerk including Correspondence Received
Minute 11/06/18/13	13.1) The Clerk reported that the work on the War Memorial by Nettlebank Limited had been completed and invoiced. Councillor Teresa Riley proposed to the meeting that a letter of thanks for the first class work on the War Memorial be sent to Nettlebank. This was seconded by the Chair Councillor K. Dunn and unanimously approved by the meeting.

Agenda item 14	Finance																																				
Minute 11/06/18/14	<p>1) Current Account balance stands at £21,256.99 from bank statements issued on 5th June 2018.</p> <p>2) Cash Account Balance = £0 all the sums collected from the honesty box are banked.</p> <p>3) The following expenditure was approved:</p> <p style="text-align: center;">Liabilities and other disbursements paid by cheque</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>001745</td> <td>GW Dunn</td> <td>Lengthsman scheme</td> <td style="text-align: right;">£175.00</td> </tr> <tr> <td>001746</td> <td>GW Dunn</td> <td>Lengthsman scheme</td> <td style="text-align: right;">£140.00</td> </tr> <tr> <td>001747</td> <td>Nettlebank</td> <td>War Memorial Repairs</td> <td style="text-align: right;">£492.96</td> </tr> <tr> <td>001748</td> <td>Kompan</td> <td>Playground spare parts</td> <td style="text-align: right;">£42.00</td> </tr> <tr> <td>001749</td> <td>SW Mansfield</td> <td>Clerk's salary and expenses</td> <td style="text-align: right;">£306.56</td> </tr> <tr> <td>001750</td> <td>SPCA</td> <td>Annual Subscription</td> <td style="text-align: right;">£116.00</td> </tr> <tr> <td>001751</td> <td>SW Mansfield</td> <td>Grant funded computer equipment</td> <td style="text-align: right;">£595.07</td> </tr> <tr> <td></td> <td></td> <td>TOTAL Payments made</td> <td style="text-align: right;">£1867.59</td> </tr> </tbody> </table> <p>Work done to be approved, signed off and paid None</p> <p>4) The following income was reported by the Clerk There was £ 31.11 collected from the honesty box this month.</p> <p>5) Accounts Reconciliation The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council. The Clerk also issued all Parish Councillors with page 6 of the Annual Governance and Accountability Return for 2017/18. The Councillors were requested to examine the figures prior to the Clerk submitting the accounts to the Internal Auditor. The Chair of the meeting provisionally approved the figures prior to the Internal Audit.</p>	Chq No	Payee	Item	Amount	001745	GW Dunn	Lengthsman scheme	£175.00	001746	GW Dunn	Lengthsman scheme	£140.00	001747	Nettlebank	War Memorial Repairs	£492.96	001748	Kompan	Playground spare parts	£42.00	001749	SW Mansfield	Clerk's salary and expenses	£306.56	001750	SPCA	Annual Subscription	£116.00	001751	SW Mansfield	Grant funded computer equipment	£595.07			TOTAL Payments made	£1867.59
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Agenda item 15	Date and time of next meeting																																				
Minute 11/06/18/15	<p>Accordingly, the next meeting date and time was agreed as Monday July 9th 2018 at 7:00pm in the St Bartholomew's School.</p> <p>The meeting was closed at 20.50 hours.</p>																																				
Agenda item 16	Any Other Business to be noted for inclusion in next agenda																																				
Minute 11/06/18/16																																					