

These minutes are draft until approved by the Parish Council.

## LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 10<sup>th</sup> December 2018

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner
	Parish Councillor N. Gould
	Parish Councillor R. Gould
	Parish Councillor J. Deaville
	Parish Councillor T. Storer
	Parish Councillor L. Storer
	Parish Councillor K. Dunn
Clerk	S. Mansfield
County and District Councillors attending	SMDC Councillor Teresa Riley
Members of the Public attending & speaking	None

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
Minute 10/12/18/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting.
Agenda item 2	<b>Variation of Order of Business</b>
Minute 10/12/18/02	Councillor Ken Dunn had tendered his resignation as Chair of the Parish Council at the previous meeting. It was decided to hold a vote to elect a new chair as early as possible in the meeting. With Vice-chair Neil Gould in the Chair it was proposed by Councillor Ken Dunn and seconded by Councillor Stephanie Turner that Councillor Neil Gould be nominated for election as Chair. It was further proposed by Councillor Stephanie Turner and seconded by Councillor Jason Deaville that Councillor Stephanie Turner be nominated for election as Chair. There were no more nominations and the Clerk requested each of the nominated Councillors to leave the room in turn whilst a vote was taken. The Clerk counted the votes and declared that Councillor Stephanie Turner was duly elected as Chair and Councillor Neil Gould was duly elected as Vice-Chair of Longnor Parish Council. From that point the meeting was chaired by Councillor Stephanie Turner.
Agenda item 3	<b>Declarations of Member's Interests</b>
Minute 10/12/18/03	There were no new declarations or requests for dispensations.
Agenda item 4	<b>Determination of Confidential Items</b>
Minute 10/12/18/04	None.
Agenda item 5	<b>Minutes of the previous meeting held 8<sup>th</sup> October and 10<sup>th</sup> November 2018</b>
Minute 10/12/18/05	The minutes for the previous meetings held on the 8 <sup>th</sup> October and the 10 <sup>th</sup> November were reviewed by the meeting and approved as a correct record of those meetings.

Agenda item 6	<b>Matters arising from minutes of previous meeting.</b>
Minute 10/12/18/06	<p>6.1) Contractor Nick Lucking to be given the painting work for the Phone Box, the Benches and the Skate park ramps.</p> <p>6.2) Fox Furniture to be given the go ahead to supply new notice board at a cost of £350.00</p> <p>6.3) signs have been erected on adventure playground.</p> <p>6.4) Clerk to collect the signs destined for Mill Lane back from retired lengthsman Mr G. Dunn.</p>
Agenda item 7	<b>Public Speaking</b>
Minute 10/12/18/07	7.1) Councillor Teresa Riley gave a report on the distribution of the WW1 commemorative coins to the children of the parish. 33 had been given out to children in the school and there was a list of the locations of the other children (currently identified as 35 more). There was a further discussion and the location of some other children in the parish was noted. It was thought that the 70 coins available would be all distributed.
Agenda item 8	<b>Hear reports on administration of Parish matters.</b>
Minute 10/12/18/08	8.1) Clerk to contact owners of the Grapes public house and ask permissions for notice board, defib and Christmas tree siting to continue as prior to change of ownership of the Craft Centre.
Agenda item 9	<b>Reporting of Highway Defects &amp; other Parish Matters</b>
Minute 10/12/18/09	<p>9.1) The Clerk was requested to follow up on the response to drainage problems with SCC again.</p> <p>9.2) The Clerk was requested to raise the issue of blocked drains again with Mr Ashworth, Highways Inspector at SCC.</p> <p>9.3) £14.17p was collected by Councillor K. Dunn from the honesty box today. Councillor Dunn will continue to collect these monies each month as usual.</p> <p>9.4) The grit bin in Lane Head is cracked, needs to be replaced and needs a refill.</p> <p>9.5) Adventure Playground..all OK.</p> <p>9.6) Defib temperature reading 9 degrees centigrade.</p> <p>9.7) Councillor K. Dunn asked the Clerk to ascertain whether the Parish Council insurance covers the use of play equipment in the school yard after school hours. (Clerk has subsequently contacted Emma Green at Zurich Insurance who confirms that it is not covered and cannot be covered because it is not PC property)</p> <p>9.8) The Christmas tree was paid for by P. Storer and an expense claim will be submitted next meeting.</p> <p>9.9) Clerk to ensure tender documents for lengthsman and other parish work are on noticeboard.</p>
Agenda item 10	<b>Policies and Procedures.</b>
Minute	10.1) It was noted that at the next meeting the precept would need to be set.

10/12/18/10																									
Agenda item 11	<b>Planning</b>																								
Minute 10/12/18/11	<p>11.1) The Clerk had not made any representations or comments to the Peak Park after the last meeting.</p> <p>11.2) No objections raised by the Parish Council to the application from <a href="#">NP/SM/1118/1055 Gossle Croft Farm Knowsley Hill Longnor</a> Proposed single storey sun room/hall extension to front elevation of existing dwelling. 14 Nov 2018.</p> <p>11.3) Planning decisions notified to the Clerk were made available in the meeting.</p>																								
Agenda item 12	<b>Chair's Announcements</b>																								
Minute 10/12/18/12	12.1) . None																								
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>																								
Minute 10/12/18/13	13.1) The Clerk thanked Councillor Teresa Riley for confirming the receipt of £65.00 from Brownsplit Farm as a British Legion donation.																								
Agenda item 14	<b>Finance</b>																								
Minute 10/12/18/14	<p><b>1) Current Account balance stands at £19,738.71</b> from bank statements issued on 5<sup>th</sup> December 2018.</p> <p><b>2) Cash Account Balance = £0.00</b> as all previous months cash sums collected from the honesty box are now banked.</p> <p><b>3) The following expenditure was approved:</b></p> <p style="text-align: center;"><b>Liabilities and other disbursements paid by cheque</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>001777</td> <td>SW Mansfield</td> <td>Clerk's salary, holiday pay and expenses (November)</td> <td style="text-align: right;">£402.45</td> </tr> <tr> <td>001778</td> <td>HMRC</td> <td>PAYE (November)</td> <td style="text-align: right;">£100.60</td> </tr> <tr> <td>001779</td> <td>Mazars</td> <td>Audit Fee</td> <td style="text-align: right;">£360.00</td> </tr> <tr> <td>001780</td> <td>Flash &amp; Longnor First Responders</td> <td>Donation</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td colspan="3" style="text-align: right;"><b>TOTAL Payments made</b></td> <td style="text-align: right;"><b>£1063.05</b></td> </tr> </tbody> </table> <p><b>Work done to be approved, signed off and paid</b> None</p> <p><b>4) The following income was reported by the Clerk</b></p> <p>There was £14.17 collected from the car park honesty box this month.</p> <p><b>5) Accounts Reconciliation</b> The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.</p>	Chq No	Payee	Item	Amount	001777	SW Mansfield	Clerk's salary, holiday pay and expenses (November)	£402.45	001778	HMRC	PAYE (November)	£100.60	001779	Mazars	Audit Fee	£360.00	001780	Flash & Longnor First Responders	Donation	£200.00	<b>TOTAL Payments made</b>			<b>£1063.05</b>
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Agenda item 15	<b>Date and time of next meeting</b>																								
Minute 10/12/18/15	<p>The school is available for the next Parish Council meeting in January.</p> <p>The next meeting date and time was agreed as Monday January 14th 2019 at 7:00pm in St Bartholomew's School.</p>																								

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	Provisional meeting dates for 2019 were requested and are listed, subject to Parish Council agreement as; 11/02/19, 11/03/19, 15/04/19, 13/05/19, 10/06/19, 15/07/19, 12/08/19, 09/09/19, 14/10/19, 11/11/19, 09/12/19 The meeting was closed at 20.30 hours.
Agenda item 16	<b>Any Other Business to be noted for inclusion in next agenda</b>
<b>Minute</b> 10/12/18/16	Letter of thanks to Mr G.W. Dunn