

These minutes are draft until approved by the Parish Council.

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 11th February 2019

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner
	Parish Councillor N. Gould
	Parish Councillor R. Gould
	Parish Councillor J. Deaville
	Parish Councillor T. Storer – sent apologies
	Parish Councillor L. Storer
	Parish Councillor K. Dunn
Clerk	S. Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 11/02/19/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Councillor T. Storer – sent apologies
Agenda item 2	Variation of Order of Business
Minute 11/02/19/02	None.
Agenda item 3	Declarations of Member's Interests
Minute 11/02/19/03	There were no new declarations or requests for dispensations.
Agenda item 4	Determination of Confidential Items
Minute 11/02/19/04	None.
Agenda item 5	Minutes of the previous meeting held 14th January 2019
Minute 11/02/19/05	The minutes for the previous meetings held on the 14 th January were reviewed by the meeting and approved as a correct record of those meetings.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 11/02/19/06	6.1) None.
Agenda item 7	Public Speaking
Minute 11/02/19/07	7.1) None
Agenda item 8	Hear reports on administration of Parish matters.
Minute 11/02/19/08	8.1) The Clerk has kept the advertisement on the noticeboard for a new Lengthsman. To

	<p>date there has been no response.</p> <p>8.2) Longnor Action Group are also looking for funding for a Youth Club project.</p> <p>8.3) The Clerk has sent the letter to the resident who continues to store his trailer on the public road.</p> <p>8.4) The signs encouraging dog walkers to clean up after their dogs have been installed in Mill Lane by the Clerk.</p> <p>8.5) The bus shelter has been cleared up now.</p> <p>8.6) It was decided to leave the telephone kiosk as it is.</p> <p>8.7) The Clerk was requested to arrange a meeting with the school regarding insurance and other matters mentioned on the letter sent to the school on 16th January 2019.</p> <p>8.8) The school should be given a list of all Parish Council meeting dates via Nigel. The Clerk has now done this.</p> <p>8.9) There was a discussion regarding a place for young people of the village to meet in the evening rather than hanging around in the bus shelter or in the open air in bad weather.</p>
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 11/02/19/09	9.1) The toilets in the Market Place are a disgrace with paint off the walls caused by painting them before the plaster was dry. There is litter on the floor. The window frame is rotten. The Clerk is requested to report this to HPBC or to Atlas Cleaning company.
Agenda item 10	Policies and Procedures.
Minute 11/02/19/10	10.1) Confirmation of precept amount.
Agenda item 11	Planning
Minute 11/02/19/11	11.1) NP/SM/0119/0005 Bank House Market Place Longnor Demolition of an unsafe red brick garden wall at the rear of the property and replaced with a stone wall and replacing of metal steps at the rear of property with stone steps 16 Jan 2019 NP/SM/0119/0006 Bank House Market Place Longnor Listed Building consent - Demolition of an unsafe red brick garden wall at the rear of the property and replaced with a stone wall and replacing of metal steps at the rear of property with stone steps 16 Jan 2019. The Parish Council had no objections to the planning application or listed building consent.
Agenda item 12	Chair's Announcements
Minute 11/02/19/12	<p>12.1) The street light in front of the Horseshoe is now repaired.</p> <p>12.2) The Clerk was requested to invite Cllr. Gill Heath to the next meeting.</p> <p>12.3) The Clerk was requested to contact Staffordshire Highways and report broken grit bin and ask for all to be refilled.</p>
Agenda item 13	Updates from the Clerk including Correspondence Received
Minute 11/02/19/13	13.1) Reminded Councillors about upcoming elections.

Agenda item 14	Finance																
Minute 11/02/19/14	<p>1) Current Account balance stands at £17,270.44 from bank statements issued on 5th February 2019.</p> <p>2) Cash Account Balance = £0.00 as all previous months cash sums collected from the honesty box are now banked.</p> <p>3) The following expenditure was approved:</p> <p style="text-align: center;">Liabilities and other disbursements paid by cheque</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>001782</td> <td>SW Mansfield</td> <td>Clerk's salary and expenses (January)</td> <td style="text-align: right;">£153.28</td> </tr> <tr> <td>001783</td> <td>HMRC</td> <td>PAYE (January)</td> <td style="text-align: right;">£38.40</td> </tr> <tr> <td></td> <td></td> <td>TOTAL Payments made</td> <td style="text-align: right;">£191.68</td> </tr> </tbody> </table> <p>Work done to be approved, signed off and paid None</p> <p>4) The following income was reported by the Clerk</p> <p>There was £18.83 collected from the car park honesty box for last 2 months.</p> <p>5) Accounts Reconciliation The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.</p>	Chq No	Payee	Item	Amount	001782	SW Mansfield	Clerk's salary and expenses (January)	£153.28	001783	HMRC	PAYE (January)	£38.40			TOTAL Payments made	£191.68
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Agenda item 15	Date and time of next meeting																
Minute 11/02/19/15	<p>The next meeting date and time was agreed as Monday March 11th 2019 at 7:00pm in St Bartholomew's School.</p> <p>Provisional meeting dates for 2019 were requested and are listed, subject to Parish Council agreement as;</p> <p>11/03/19, 08/04/19, 13/05/19, 10/06/19, 08/07/19, 12/08/19, 09/09/19, 14/10/19, 11/11/19, 09/12/19</p> <p>The meeting was closed at 20.35 hours.</p>																
Agenda item 16	Any Other Business to be noted for inclusion in next agenda																
Minute 11/02/19/16	HPBC 0345 129 7777 / 01298 28400																