

These minutes are draft until approved by the Parish Council.

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 11th March 2019

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner
	Parish Councillor N. Gould – sent apologies
	Parish Councillor R. Gould
	Parish Councillor J. Deaville
	Parish Councillor T. Storer – sent apologies
	Parish Councillor L. Storer – sent apologies
	Parish Councillor K. Dunn
Clerk	S. Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 11/03/19/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Councillor T. Storer, N. Gould and L. Storer – sent apologies. District and County Councillors in Purdah.
Agenda item 2	Variation of Order of Business
Minute 11/03/19/02	None.
Agenda item 3	Declarations of Member's Interests
Minute 11/03/19/03	There were no new declarations or requests for dispensations.
Agenda item 4	Determination of Confidential Items
Minute 11/03/19/04	None.
Agenda item 5	Minutes of the previous meeting held 11th February 2019
Minute 11/03/19/05	The minutes for the previous meetings held on the 11 th February were reviewed by the meeting and approved as a correct record of those meetings.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 11/03/19/06	6.1) The Clerk was requested to contact the Chair regarding a meeting about the proposed Youth Club.
Agenda item 7	Public Speaking
Minute 11/03/19/07	7.1) None
Agenda item 8	Hear reports on administration of Parish matters.
Minute	8.1) Clerk was requested to contact Teresa Riley and High peak Borough Council regarding

11/03/19/08	condition of the toilets in the Market Place.
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 11/03/19/09	<p>9.1) There are seven grit bins in the Parish. The Clerk is to photograph and report the condition of each to SCC highways.</p> <p>9.2) The Clerk was requested to email Councillor Gill Heath and ask her to make sure that the correct department or individuals in Staffordshire County Council are aware of the following list of issues in Longnor Parish for which the Parish Council never gets any responses when reported to SCC</p> <p>9.2.1) Blocked drains in Longnor Village</p> <p>9.2.2) Water running down the road from the traffic lights towards Glutton Bridge.</p> <p>9.2.3) The Toilets on the Market Place are in poor condition. (note from Clerk HPBC are responsible and have agreed to make a formal inspection) .</p> <p>9.2.4) There are trees overhanging the roads in many places on the B5053 and the Crowdecote to Golden Green route.</p> <p>9.2.5) The Parish Council have asked for documents from SCC to enable a legal route to be pursued but these have not been provided.</p> <p>9.2.6) The Parish Council wishes to reinstate the Youth Club that used to operate in the area. We would like to know if SCC have any funding or other resources available to assist with this project.</p> <p>9.2.7) The filling of grit bins seems to be a hit and miss affair each Autumn. Is there some way we can ensure all grit bins are checked and refilled in a timely manner before and during each winter. There are also some damaged grit bins and it makes sense to have those repaired during the coming summer months. Could Councillor heath let us know the best person to contact in SCC to get the grit bins improved and refilled?</p> <p>9.3) Adventure Playground inspected and seen to be OK.</p> <p>9.4) £23.78 collected this month from car park honesty box.</p> <p>9.5) Defibrillator temperature checked at 9 degrees centigrade.</p>
Agenda item 10	Policies and Procedures.
Minute 11/03/19/10	<p>10.1) The procedure for elections was discussed and each Parish Councillor was made aware of the need to submit nomination forms correctly and on time.</p> <p>10.2) The lengthsman contract was awarded to P. Storer because he was the only contractor to submit a tender and the Parish Council found his charges to be reasonable. His work on the adventure Playground was always done properly. However, the Chair requested that the time-sheets issued regarding hours done and work completed were correctly completed. This paperwork is needed by the Auditors to be able to sign off that the payments made by the Parish Council are being properly controlled and backed up by evidence of work being done.</p>
Agenda item 11	Planning
Minute	11.1) Previous responses – none.

11/03/19/11	<p>11.2) The following applications were considered and the Parish Council's recommendations recorded.</p> <p>11.2.1) NP/DIS/0219/0154 Vincent House 5 Church Street Longnor Discharge of Conditions 3, 4, 5, 6, 7 or 8 on NP/SM/0718/0614 20 Feb 2019 - No objections</p> <p>11.2.2) NP/SM/0219/0153 1 Islington Buxton Road Longnor Part retrospective application for the retention of a detached dwelling and garage. 18 Feb 2019 – No objections</p>																												
Agenda item 12	Chair's Announcements																												
Minute 11/03/19/12	12.1) The Chair proposed the telephone kiosk, when restored by Mr Lucking, could be used to display the work of the Children in Longnor School.																												
Agenda item 13	Updates from the Clerk including Correspondence Received																												
Minute 11/03/19/13	13.1) The Clerk has communicated again that the Drains need clearing in Longnor Village and has again offered to provide SCC Highways with assistance to make sure parked cars are not blocking access to drain grids on the day that the work is due to take place. No-one from SCC responds to this offer of help which has been made twice before by the Parish Council.																												
Agenda item 14	Finance																												
Minute 11/03/19/14	<p>1) Current Account balance stands at £16,897.73 from bank statements issued on 5th March 2019.</p> <p>2) Cash Account Balance = £0.00 as all previous months cash sums collected from the honesty box are now banked.</p> <p>3) The following expenditure was approved:</p> <p style="text-align: center;">Liabilities and other disbursements paid by cheque</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Cheque No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>001787</td> <td>P Storer</td> <td>Playground Maintenance for year</td> <td style="text-align: right;">£1140.00</td> </tr> <tr> <td>001788</td> <td>SW Mansfield</td> <td>Clerk's salary and expenses (February)</td> <td style="text-align: right;">£153.48</td> </tr> <tr> <td>001789</td> <td>SW Mansfield</td> <td>Annual pension contribution</td> <td style="text-align: right;">£52.23</td> </tr> <tr> <td>001790</td> <td>HMRC</td> <td>PAYE (February)</td> <td style="text-align: right;">£38.20</td> </tr> <tr> <td>001791</td> <td>SPCA</td> <td>Annual subscription</td> <td style="text-align: right;">£116.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">TOTAL Payments made</td> <td style="text-align: right;">£1501.91</td> </tr> </tbody> </table> <p>Work done to be approved, signed off and paid Annual charge from sub-contractor P. Storer.</p> <p>4) The following income was reported by the Clerk There was £23.78 collected from the car park honesty box for last month.</p> <p>5) Accounts Reconciliation The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.</p>	Cheque No	Payee	Item	Amount	001787	P Storer	Playground Maintenance for year	£1140.00	001788	SW Mansfield	Clerk's salary and expenses (February)	£153.48	001789	SW Mansfield	Annual pension contribution	£52.23	001790	HMRC	PAYE (February)	£38.20	001791	SPCA	Annual subscription	£116.00	TOTAL Payments made			£1501.91
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Agenda item 15	Date and time of next meeting																												
Minute 11/03/19/1	The next meeting dates and time was agreed as 7.00 pm on 08/04/19, 13/05/19, 10/06/19, 08/07/19, 12/08/19, 09/09/19, 14/10/19, 11/11/19, 09/12/19 The meeting was closed at 20.45 hours.																												
Agenda item 16	Any Other Business to be noted for inclusion in next agenda																												
Minute 11/03/19/16	Clerk to contact HPBC regarding toilets on 0345 129 7777 / 01298 28400																												