

## LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 12<sup>th</sup> November 2018

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor K. Dunn
	Parish Councillor R. Gould
	Parish Councillor T. Storer
	Parish Councillor L. Storer
	Parish Councillor S. Turner
Clerk	S. Mansfield
County and District Councillors attending	SMDC Councillor Teresa Riley
Members of the Public attending & speaking	None

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 12/11/18/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Apologies were received for Councillors N. Gould and J. Deaville
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 12/11/18/02	The item for Public Speaking was brought forward to allow an early discussion of the Coin distribution to be held.
Agenda item 3	<b>Declarations of Member's Interests</b>
<b>Minute</b> 12/11/18/03	There were no new declarations or requests for dispensations.
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 12/11/18/04	None.
Agenda item 5	<b>Minutes of the previous meeting held 8<sup>th</sup> October 2018</b>
<b>Minute</b> 12/11/18/05	Examination and approval of the minutes of the previous meeting was postponed until the next meeting due to the Clerk's recent absence for health reasons.
Agenda item 6	<b>Matters arising from minutes of previous meeting.</b>
<b>Minute</b> 12/11/18/06	6.1) None
Agenda item 7	<b>Public Speaking</b>
<b>Minute</b> 12/11/18/07	Councillor Teresa Riley
Agenda item 8	<b>Hear reports on administration of Parish matters.</b>
<b>Minute</b> 12/11/18/08	8.1) Clerk to deliver new signs to lengthsmen so that they can be installed at the Playground gates and at each end of Mill Lane.  8.2) The Clerk was requested to place notices on the notice boards and website for tenders

	<p>for village works.</p> <p>8.3) The exercise machine has now been repaired.</p> <p>8.4) Clerk to contact owners of the Grapes public house and ask permissions for notice board, defib and Christmas tree siting to continue as prior to change of ownership of the Craft Centre.</p>
Agenda item 9	<b>Reporting of Highway Defects &amp; other Parish Matters</b>
Minute 12/11/18/09	<p>9.1) The Clerk was requested to raise the problems at Fold's End Lane and follow up on the response to drainage problems with SCC again.</p> <p>9.2) The Clerk was requested to raise the issue of blocked drains again with SCC.</p> <p>9.3) £28.51p was collected by The Chair of the Parish Council from the honesty box today.</p>
Agenda item 10	<b>Policies and Procedures.</b>
Minute 12/11/18/10	10.1) Sign installation should be done by lengthsman not the Clerk
Agenda item 11	<b>Planning</b>
Minute 12/11/18/11	<p>11.1) The Clerk had not made any representations or comments to the Peak Park after the last meeting.</p> <p>11.2) No planning applications presented to the Parish Council.</p> <p>11.3) Planning decisions notified to the Clerk were made available in the meeting.</p>
Agenda item 12	<b>Chair's Announcements</b>
Minute 12/11/18/12	<p>12.1) . Councillor K. Dunn, who has been a much respected Chair of the Parish Council for some years, tendered his resignation.</p> <p>12.) Councillor Dunn stated that the Watch that was sent by Windsor Mint along with the Commemorative Coins had been donated to St Bartholomew's School.</p>
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>
Minute 12/11/18/13	<p>13.1) The cheque for £435.00 grant for WW1 commemorations had now been received.</p> <p>13.2) The sum of £61.12 received from donations at the WW1 beacon commemoration would be donated to the British Legion.</p> <p>13.3) The payment of £65 for the invoice from All Seasons for the gas supplied for the WW1 Beacon would also be donated by Helen Kidd to the British Legion.</p> <p>13.4) After a discussion of the sum remaining from a previous donation by Councillor Gill heath it was agreed that the Clerk would contact Marie Frodsham and ask if she would accept a donation of £200.00 from the Parish Council to the First Responders.</p>
Agenda item 14	<b>Finance</b>
Minute 12/11/18/14	<p><b>1) Current Account balance stands at £19,994.88 from bank statements issued on 5<sup>th</sup> November 2018.</b></p> <p><b>2) Cash Account Balance = £0.00 as all previous months cash sums collected from the honesty box are now banked.</b></p> <p><b>3) The following expenditure was approved:</b></p>

**Liabilities and other disbursements paid by cheque**

Chq No	Payee	Item	Amount
001771	Windsor Mint	Children's WW1 Memorial Coins	£623.88
001772	Windsor Mint	Children's WW1 Memorial Coins	£102.99
001773	GW Dunn	Lengthsman October Work	£90.00
001774	SW Mansfield	Clerk's salary and expenses (October)	£153.28
001775	HMRC	PAYE (October)	£38.40
001776	All Seasons	Donation to RBL for gas supplied	£65.00
		<b>TOTAL Payments made</b>	<b>£1073.55</b>

**Work done to be approved, signed off and paid**

None

**4) The following income was reported by the Clerk**

There was £28.51 collected from the car park honesty box this month.

**5) Accounts Reconciliation**

The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.

Agenda item 15

**Date and time of next meeting**

Minute  
12/11/18/15

The school is available for the next Parish Council meeting in December.  
The next meeting date and time was agreed as  
Monday December 10th 2018 at 7:00pm in St Bartholomew's School.  
The meeting was closed at 20.45 hours.

Agenda item 16

**Any Other Business to be noted for inclusion in next agenda**

Minute  
12/11/18/16