

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 13th August 2018

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor K. Dunn
	Parish Councillor N. Gould
	Parish Councillor L. Storer
	Parish Councillor J. Deaville
Clerk	S. Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	None

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 13/08/18/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Apologies were received for Councillors T. Storer, R. Gould, and S. Turner.
Agenda item 2	Variation of Order of Business
Minute 13/08/18/02	None
Agenda item 3	Declarations of Member's Interests
Minute 13/08/18/03	There were no new declarations or requests for dispensations.
Agenda item 4	Determination of Confidential Items
Minute 13/08/18/04	None.
Agenda item 5	Minutes of the previous meeting held 09th July 2018
Minute 13/08/18/05	Examination and approval of the minutes of the previous meeting was unanimous and signed off by Councillor K. Dunn.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 13/08/18/06	Clerk to chase up Gussy's for painting work completion date.
Agenda item 7	Public Speaking
Minute 13/08/18/07	None.
Agenda item 8	Hear reports on administration of Parish matters.
Minute 13/08/18/08	8.1) There has been a response regarding Roseanna Cottage from David Greatbach, the Community Infrastructure Liaison Manager at Staffordshire County Council which is attached as an appendix and which the Parish Council find disappointing. Frank Deaville had called Gill Heath today regarding the matter. The Parish Council requested that the clerk write to SCC making it clear that the Parish Council are now obliged to take action on this matter.

Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 01/07/17/09	<p>9.1) The parish Councillors discussed the system of reporting defects to Staffordshire County Council. It was considered that the chances of getting any attention to the defects was quite low, took a long time and there was no way of knowing whether the jobs would ever be attended to at all. The Clerk was requested to write to the Staffordshire Highways Department and ask for an explanation of why the drains around the village had not been cleared for some time and if there was any plan to do this in the future. The Parish Council has offered to assist with making sure there is clear access to the gullies by preventing parking near them from the evening before the work is due. All the SCC need to do is tell the Parish Clerk which day they are coming to do the gully emptying.</p> <p>9.2) Longnor Action Group are intending to place another bench in the Playground. The Parish Council unanimously approved this plan but would prefer a plastic bench as it requires less maintenance.</p> <p>9.3) £49.21p collected by The Chair of the Parish Council from the honesty box today.</p>
Agenda item 10	Policies and Procedures.
Minute 13/08/18/10	<p>10.1) IPI will inspect the playground this month.</p> <p>10.2) Need to make a review of the asset register.</p>
Agenda item 11	Planning
Minute 13/08/18/11	<p>11.1) <u>NP/SM/0718/0613 Vincent House 5 Church Street Longnor</u> Conversion of existing outbuilding to form micro holiday-let. Registered on 09 Jul 2018 The Parish Council has no objections or comments</p> <p>11.2) <u>NP/SM/0718/0614 Vincent House 5 Church Street Longnor</u> Listed Building consent - Conversion of existing outbuilding to form micro holiday-let. Registered on 09 Jul 2018 The Parish Council has no objections or comments</p>
Agenda item 12	Chair's Announcements
Minute 13/08/18/12	<p>12.1) The Chair has received complaints from concerned residents about dog fouling on Mill Lane. The Clerk was requested to write to Heathylea Parish Council and ask for signs to be erected in an attempt to control this growing problem. The Clerk was to draft a leaflet for handout around the whole village to discourage dog fouling and mention the fines for failing to pick up dog waste.</p>
Agenda item 13	Updates from the Clerk including Correspondence Received
Minute 13/08/18/13	<p>13.1) The external auditors had responded confirming that the submission of the Agars forms was on time.</p>
Agenda item 14	Finance
Minute 13/08/18/14	<p>1) Current Account balance stands at £19,091.04 from bank statements issued on 3rd August 2018.</p> <p>2) Cash Account Balance = £0 all previous months cash sums collected from the honesty box are now banked.</p> <p>3) The following expenditure was approved:</p>

Liabilities and other disbursements paid by cheque

Chq No	Payee	Item	Amount
001755	SW Mansfield	Clerk's salary and expenses (July)	£153.28
001756	GW Dunn	Lengthsman June and July	£315.00
001757	E A Fitzgibbon	Audit Fee	£150.00
001758	HMRC	PAYE (July)	£38.40
001759	Vicarage	Use of room in Church - donation	£20.00
		TOTAL Payments made	£676.68

Work done to be approved, signed off and paid

None

4) The following income was reported by the Clerk

There was £49.21 collected from the honesty box this month.

5) Accounts Reconciliation

The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.

Agenda item 15

Date and time of next meeting

Minute
13/08/18/15

The school is available for the next Parish Council meeting in September.
The next meeting date and time was agreed as
Monday September 10th 2018 at 7:00pm in St Bartholomew's School.
The meeting was closed at 20.25 hours.

Agenda item 16

Any Other Business to be noted for inclusion in next agenda

Minute
13/08/18/16