

These minutes are draft until approved by the Parish Council.

## LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 14<sup>th</sup> January 2019

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner
	Parish Councillor N. Gould – sent apologies
	Parish Councillor R. Gould
	Parish Councillor J. Deaville
	Parish Councillor T. Storer
	Parish Councillor L. Storer
	Parish Councillor K. Dunn
Clerk	S. Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	One member of the public – Mr Dean Goodwin

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
Minute 14/01/19/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Councillor N. Gould – sent apologies
Agenda item 2	<b>Variation of Order of Business</b>
Minute 14/01/19/02	It was proposed by the Chair and seconded by Cllr K. Dunn that the public speaking be brought forward to allow that item of business to be dealt with and allow the speaker to leave the meeting.
Agenda item 3	<b>Declarations of Member's Interests</b>
Minute 14/01/19/03	There were no new declarations or requests for dispensations.
Agenda item 4	<b>Determination of Confidential Items</b>
Minute 14/01/19/04	None.
Agenda item 5	<b>Minutes of the previous meeting held 10<sup>th</sup> December 2018</b>
Minute 14/01/19/05	The minutes for the previous meetings held on the 10 <sup>th</sup> December were reviewed by the meeting and approved as a correct record of those meetings.
Agenda item 6	<b>Matters arising from minutes of previous meeting.</b>
Minute 14/01/19/06	6.1) None.
Agenda item 7	<b>Public Speaking</b>
Minute 14/01/19/07	This item on the agenda was moved to be heard before item 3 7.1) Dean Goodwin, a trained and experienced youth leader, addressed the meeting on the subject of provision of a youth club in Longnor and surrounding parishes with properly led activities for youngsters of all ages. This facility used to be funded by the County Council but

	<p>funding was withdrawn some years ago and there has been nothing provided for younger residents of the parishes since then. There was a discussion of how this might work and where the young people could meet. The idea was met with encouragement by Parish Councillors and the clerk was instructed to contact nearby parishes to gauge the level of support that may be available for the project.</p>
Agenda item 8	<b>Hear reports on administration of Parish matters.</b>
Minute 14/01/19/08	8.1) The Clerk has placed an advertisement on the noticeboard for a new Lengthsman. To date there has been no response.
Agenda item 9	<b>Reporting of Highway Defects &amp; other Parish Matters</b>
Minute 14/01/19/09	<p>9.1) There are potholes at Lane Head, near the Market Place and at Folds End lane.</p> <p>9.2) The Clerk has obtained wooden posts to mount the anti-dog fouling signs in Mill Lane.</p> <p>9.3) Councillor Dunn has inspected the adventure playground and it is all OK.</p> <p>9.4) No monies have been collected from the honesty box this month due to poor weather.</p> <p>9.5) The defibrillator installation has been checked and is OK.</p> <p>9.6) There is broken glass by the bus shelter. The Chair will make arrangements to have this cleared.</p> <p>9.7) A trailer has been parked by the chip shop for some weeks. A number of residents have contacted the parish council about this . The Clerk was instructed to write to the owner of the trailer and inquire as to why it is necessary to leave it in the road for so long.</p> <p>9.8) The Clerk was instructed to investigate ways of ensuring that children playing on any playground equipment at any time anywhere in the village can be properly insured.</p> <p>9.9) The Parish Council will ask the headteacher of the school if the school can accept a donation for the use of the classroom to host Parish Council meetings.</p> <p>9.10) The telephone kiosk is having an unmetered 240volt single phase supply, installed by engineer Alexander Knight at Western Power Distribution under Job number 3296111 in the Stoke East office on 01782 403691.</p>
Agenda item 10	<b>Policies and Procedures.</b>
Minute 14/01/19/10	10.1) The precept for 2019/2020 was set as £6652.80, the same as the previous year.
Agenda item 11	<b>Planning</b>
Minute 14/01/19/11	11.1) The Parish Council had no objections to <a href="#">NP/SM/0119/0001 Tunstead House Farm Longnor</a> Proposed erection of a single storey lean-to side extension, to the East elevation of Tunstead House Farm. Date registered. 02 Jan 2019.
Agenda item 12	<b>Chair's Announcements</b>
Minute 14/01/19/12	12.1) None.
Agenda item 13	<b>Updates from the Clerk including Correspondence Received</b>

<b>Minute</b> 14/01/19/13	13.1) The Clerk has continued to communicate with Staffordshire County Council Highways regarding the clearance of drains around Longnor village. Contractors have been seen clearing drains on the B5053 through Longnor but Staffordshire County Council have still not responded to the Clerk regarding clearing the drains in the smaller roads throughout the village. Clerk has now lodged an official complaint with SCC Highways reference number <b>4148295</b> .																				
<b>Agenda item 14</b>	<b>Finance</b>																				
<b>Minute</b> 14/01/19/14	<p><b>1) Current Account balance stands at £18,836.26</b> from bank statements issued on 5<sup>th</sup> 2019.</p> <p><b>2) Cash Account Balance = £0.00</b> as all previous months cash sums collected from the honesty box are now banked.</p> <p><b>3) The following expenditure was approved:</b></p> <p style="text-align: center;"><b>Liabilities and other disbursements paid by cheque</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>001782</td> <td>SW Mansfield</td> <td>Clerk's salary and expenses (December)</td> <td style="text-align: right;">£153.28</td> </tr> <tr> <td>001783</td> <td>HMRC</td> <td>PAYE (December)</td> <td style="text-align: right;">£38.40</td> </tr> <tr> <td>001784</td> <td>Zurich Insurance</td> <td>PC Insurance</td> <td style="text-align: right;">£1316.22</td> </tr> <tr> <td></td> <td></td> <td><b>TOTAL Payments made</b></td> <td style="text-align: right;"><b>£1507.90</b></td> </tr> </tbody> </table> <p><b>Work done to be approved, signed off and paid</b> None</p> <p><b>4) The following income was reported by the Clerk</b></p> <p>There was £0.00 collected from the car park honesty box this month.</p> <p><b>5) Accounts Reconciliation</b> The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.</p>	Chq No	Payee	Item	Amount	001782	SW Mansfield	Clerk's salary and expenses (December)	£153.28	001783	HMRC	PAYE (December)	£38.40	001784	Zurich Insurance	PC Insurance	£1316.22			<b>TOTAL Payments made</b>	<b>£1507.90</b>
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<b>Agenda item 15</b>	<b>Date and time of next meeting</b>																				
<b>Minute</b> 14/01/19/15	<p>The school is available for the next Parish Council meeting in January.</p> <p>The next meeting date and time was agreed as Monday February 11th 2019 at 7:00pm in St Bartholomew's School.</p> <p>Provisional meeting dates for 2019 were requested and are listed, subject to Parish Council agreement as;</p> <p>11/02/19, 11/03/19, 08/04/19, 13/05/19, 10/06/19, 08/07/19, 12/08/19, 09/09/19, 14/10/19, 11/11/19, 09/12/19</p> <p>The meeting was closed at 20.55 hours.</p>																				
<b>Agenda item 16</b>	<b>Any Other Business to be noted for inclusion in next agenda</b>																				
<b>Minute</b> 14/01/19/16	Letter of thanks to Mr G.W. Dunn																				