

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 8th April 2019

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner
	Parish Councillor N. Gould – sent apologies
	Parish Councillor R. Gould
	Parish Councillor J. Deaville– sent apologies
	Parish Councillor T. Storer – sent apologies
	Parish Councillor L. Storer
	Parish Councillor K. Dunn
Clerk	S. Mansfield
County and District Councillors attending	None
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 08/04/19/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Councillor T. Storer, N. Gould and J. Deaville – sent apologies. District and County Councillors in Purdah.
Agenda item 2	Variation of Order of Business
Minute 08/04/19/02	None.
Agenda item 3	Declarations of Member's Interests
Minute 08/04/19/03	There were no new declarations or requests for dispensations.
Agenda item 4	Determination of Confidential Items
Minute 08/04/19/04	None.
Agenda item 5	Minutes of the previous meeting held 11th March 2019
Minute 08/04/19/05	The minutes for the previous meetings held on the 11 th March were reviewed by the meeting and approved as a correct record of those meetings.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 08/04/19/06	6.1) None
Agenda item 7	Public Speaking
Minute 08/04/19/07	7.1) None
Agenda item 8	Hear reports on administration of Parish matters.

Minute 08/04/19/08	<p>8.1) The sign from the playground had blown down and was retrieved from Gauledge by Mr P. Storer.</p> <p>8.2) The Adventure playground has had first mow of year</p>
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 08/04/19/09	<p>9.1) A resident has complained about restaurant tables being placed in front of public benches. Clerk to draw the attention of this problem to the owner of the Grapes and the new restaurant called The Merchants House. The Market Place tariff board was being restored by The Merchants House restaurant but after some intervention by the PDNPA it is now being stored inside the building.</p> <p>9.2) Clerk to contact Fox Furniture (Peter Fox) and ask about new noticeboards.</p> <p>9.3) Adventure Playground inspected and seen to be OK.</p> <p>9.4) £16.43 collected this month from car park honesty box.</p> <p>9.5) Defibrillator temperature checked at 10 degrees centigrade.</p> <p>9.6) Longnor Action Group have begun the process of applying for a grant to fund further car parking for Longnor. The Clerk is requested to contact Councillor Teresa Riley and seek advice. The Parish Council is of the opinion that the best option is along the roadside from the Crewe and Harpur Inn to the Manifold Bridge on the Warslow Road. Councillor Riley should also be consulted on the subject of Parking Permits being used on the Crowdecote Road adjacent to the Cheshire Cheese Inn.</p>
Agenda item 10	Policies and Procedures.
Minute 08/04/19/10	<p>10.1) Longnor Parish Council's commercial relationship with the company Alliance Environmental Services was discussed. The Clerk is requested to seek further advice from the SMDC or Councillor Riley over the way the District Council fraction of the lengthsman scheme funding is now intended to be disbursed by SMDC. AES are claiming they have this funding and that LPC needs to be a supplier to AES but LPC have received no information from SMDC and the old SMDC contact Yvonne Johnson now appears to be in the employment of AES.</p> <p>10.2) The appointment of an Internal Auditor was discussed. The Clerk noted that last year Longnor had a large annual turnover due to the handling of the playground upgrade grant and needed a full AGAR part 3 external audit. This year the turnover is less than the threshold needed to hold a full audit and an AGAR part 2 with a certificate of exemption will be submitted. It was proposed by the Chair, Councillor Stephanie Turner that the audit documents be inspected and approved by Liz Fitzgibbons of The Old Fire station, Ipstones. This was seconded by Councillor Louise Storer and unanimously approved by the meeting.</p>
Agenda item 11	Planning
Minute 08/04/19/11	<p>11.1) Previous responses – none.</p> <p>11.2) The following applications were considered and the Parish Council's recommendation recorded; No new applications had been received, only Discharge of Conditions 1-15 on the Horseshoe Inn application which are not normally commented upon by a Parish Council.</p>
Agenda item 12	Chair's Announcements

Minute 08/04/19/12	12.1) English Heritage and the Peak Park are holding a Milestone Stoop adoption ceremony which the Chair and other Parish Councillors will attend. 12.2) The Chair will work with Carolyn Chambers of Longnor Action Group to set out the Village Trail. There is already £1200 in the Parish Council bank account allocate for this purpose.																
Agenda item 13	Updates from the Clerk including Correspondence Received																
Minute 08/04/19/13	13.1) None, but the Clerk was requested to send time-sheets to P. Storer via Councillor L.Storer and ask Nick Lucking about the date for painting the telephone kiosk.																
Agenda item 14	Finance																
Minute 08/04/19/14	<p>1) Current Account balance stands at £16,692.02 on 31st March 2019, the financial year end date, taken from from bank statements issued on 5th April 2019.</p> <p>2) Cash Account Balance = £0.00 as all previous months cash sums collected from the honesty box are now banked.</p> <p>3) The following expenditure was approved:</p> <p style="text-align: center;">Liabilities and other disbursements paid by cheque</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>001792</td> <td>SW Mansfield</td> <td>Clerk's salary and expenses (March)</td> <td style="text-align: right;">£153.48</td> </tr> <tr> <td>001793</td> <td>HMRC</td> <td>PAYE (March)</td> <td style="text-align: right;">£38.20</td> </tr> <tr> <td></td> <td></td> <td>TOTAL Payments made</td> <td style="text-align: right;">£191.68</td> </tr> </tbody> </table> <p>Work done to be approved, signed off and paid None</p> <p>4) The following income was reported by the Clerk There was £23.78 collected from the car park honesty box for last month.</p> <p>5) Accounts Reconciliation The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.</p>	Chq No	Payee	Item	Amount	001792	SW Mansfield	Clerk's salary and expenses (March)	£153.48	001793	HMRC	PAYE (March)	£38.20			TOTAL Payments made	£191.68
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Agenda item 15	Date and time of next meeting																
Minute 08/04/19/15	The date of the May meeting was discussed. As it is the Annual Parish Council Meeting and the first meeting after the elections there are further special restrictions on the dates when it can be held; i.e. it must be between the 6 th and 23 rd of May 2019. The next meeting dates and time was agreed as 7.00 pm on 07/05/19, 10/06/19, 08/07/19, 12/08/19, 09/09/19, 14/10/19, 11/11/19, 09/12/19 The meeting was closed at 20.50 hours.																
Agenda item 16	Any Other Business to be noted for inclusion in next agenda																
Minute 08/04/19/16	None noted.																