

These minutes are draft until approved by the Parish Council.

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 13th January 2020

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner – sent apologies
	Parish Councillor N. Gould – sent apologies
	Parish Councillor R. Gould
	Parish Councillor J. Deaville
	Parish Councillor T. Storer
	Parish Councillor L. Storer
	Parish Councillor K. Dunn – agreed to Chair meeting
Clerk	S. Mansfield
County and District Councillors attending	District Councillor T. Riley
Members of the Public attending & speaking	None

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 13/01/20/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. The meeting was opened at 7:00 pm by the Chair Stephanie Turner.
Agenda item 2	Variation of Order of Business
Minute 13/01/20/02	None
Agenda item 3	Declarations of Member's Interests
Minute 13/01/20/03	None declared.
Agenda item 4	Determination of Confidential Items
Minute 13/01/20/04	None.
Agenda item 5	Minutes of the previous meeting held 9th December 2019
Minute 13/01/20/05	The minutes for the previous meeting held on the 9 th December were reviewed by the Councillors present on that date and approved as a correct record of that meeting.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 13/01/20/06	6.1) The Clerk was requested to obtain an organisation chart for Staffordshire County Council.
Agenda item 7	Public Speaking
Minute 13/01/20/07	7.1) None
Agenda item 8	Hear reports on administration of Parish matters.

Minute 13/01/20/08	<p>8.1) All parish maintenance work is complete. Lengthsman has ordered 6 tress for Riverview Gardens</p> <p>8.2) Clerk was requested to prepare a tender document for a combined contract for lengthsman, playground and Wain's Lane.</p>
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 13/01/20/09	<p>9.1) Adventure Playground inspected and seen to be OK.</p> <p>9.2) £19.86 collected this month from car park honesty box.</p> <p>9.3) Defibrillator temperature checked OK at 14 degrees centigrade.</p> <p>9.4) Clerk to chase up on last months report to Chapel Depot of the inside of toilets has paint peeling off the walls.</p> <p>9.5) The potholes in front of the Cheshire Cheese Public House have now caused a cycling accident.</p> <p>9.6) These is debris near the white railing by the Sheen turning. Paul Storer to remove.</p> <p>9.7) There are potholes in Gauledge Lane. Also at Windy Ridge and Lane Head.</p> <p>9.8) There is a loose kerb-stone in front of the Crewe and Harpur Holiday lets building.</p>
Agenda item 10	Policies and Procedures.
Minute 13/01/20/10	10.1) discussion of work to be done round village. Combine all work into one contract.
Agenda item 11	Planning
Minute 13/01/20/11	11.1) None in Longnor Parish but there is one in Heathylee adjacent to Longnor.
Agenda item 12	Chair's Announcements
Minute 13/01/20/12	12.1) None
Agenda item 13	Updates from the Clerk including Correspondence Received
Minute 13/01/20/13	<p>13.1) SMDC Invoicing for lengthsman work was confirmed.</p> <p>13.2) The Insurance renewal documents for the Parish were reviewed. Councillor L. Storer agreed to check through the content of the insurance schedule and report back to the next meeting if there was anything that needs further attention. Councillor K. Dunn again expressed concern about the new exercise equipment just inside the school gate. The Clerk was requested to ask the school if there are any Health & Safety certificates relating to this equipment and under what circumstances persons using the equipment would or would not be insured. Should this equipment be made safer by surrounding each machine with safety mats in case of a fall? Has the equipment been the subject of a safety inspection by an independent or LEA approved inspector?</p>
Agenda item 14	Finance
Minute 13/01/20/14	<p>1) Current Account balance stands at £14,472.36 on 31st December 2019</p> <p>2) Cash Account Balance = £0.00 as all previous months cash sums collected from the</p>

honesty box are now banked.

3) The following expenditure was approved:

Liabilities and other disbursements paid by cheque

Chq No	Payee	Item	Amount
001824	S.Mansfield	Clerk salary Dec 2019	£165.88
001825	H.M.R.C.	PAYE liability Dec 2019	£25.80
001826	St.Bartholomews School	Use of Hall	£30.00
001827	Zurich Insurance	Annual Insurance	£1472.20
		TOTAL Payments made	£4164.05

Work done to be approved, signed off and paid

4) The following income was reported by the Clerk

There was £10.68 collected from the car park honesty box for last month.

5) Accounts Reconciliation

The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.

Agenda item 15	Date and time of next meeting
Minute 13/01/20/15	The next meeting dates and time was agreed as 7.00 pm on Monday 10th February. Further meeting dates are set as 9 th March, 6 th April, 11 th May, 8 th June, 13 th July, 10 th August, 14 th Sept, 12 th Oct, 9 th Nov, 14 th Dec 2020, 11 th Jan 2021. The meeting was closed at 20:40 hours.
Agenda item 16	Any Other Business to be noted for inclusion in next agenda
Minute 13/01/20/16	.