

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Monday 15th July 2019

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner – sent apologies
	Parish Councillor N. Gould
	Parish Councillor R. Gould
	Parish Councillor J. Deaville – sent apologies
	Parish Councillor T. Storer – sent apologies
	Parish Councillor L. Storer
	Parish Councillor K. Dunn
Clerk	S. Mansfield
County and District Councillors attending	Councillor Teresa Riley
Members of the Public attending & speaking	

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 15/07/19/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Councillor T. Storer, N Gould and S. Turner – sent apologies. District Councillor Teresa Riley was in attendance.
Agenda item 2	Variation of Order of Business
Minute 15/07/19/02	In the absence of the Chair and vice Chair the Clerk asked emeritus Chair Councillor Dunn to chair the meeting.
Agenda item 3	Declarations of Member's Interests
Minute 15/07/19/03	None declared.
Agenda item 4	Determination of Confidential Items
Minute 15/07/19/04	None.
Agenda item 5	Minutes of the previous meeting held 10th June 2019
Minute 15/07/19/05	The minutes for the previous meeting held on the 10 th June were reviewed by the meeting and approved as a correct record of that meeting.
Agenda item 6	Matters arising from minutes of previous meeting.
Minute 15/07/19/06	6.1) None
Agenda item 7	Public Speaking
Minute 15/07/19/07	7.1) None
Agenda item 8	Hear reports on administration of Parish matters.

Minute 15/07/19/08	8.1) Councillor Louise Storer will obtain hooks for use in kiosk exchange. 8.2) Clerk to contact SCC re car parking adjacent to B5053. 8.3) Clerk to contact Dean Goodwin re costs for Youth Club. 8.4) Clerk requested to send explanation of Insurance situation to school governors.																				
Agenda item 9	Reporting of Highway Defects & other Parish Matters																				
Minute 15/07/19/09	9.1) Highway defects were reported and the Clerk will send in a consolidated report to SCC /Highways. 9.2) Time sheets were not received from Mr Paul Storer. 9.3) Adventure Playground inspected and seen to be OK. 9.4) £36.06 collected this month from car park honesty box. 9.5) Defibrillator temperature checked – all OK. 9.6) Churchyard wall falling down. Clerk to report to Father John Baines.																				
Agenda item 10	Policies and Procedures.																				
Minute 15/07/19/10	10.1) No update on LAG organising benches 10.2) The management of the Merchants House have stated that the public benches in front of that property will not be obstructed or members of the public prevented from using them in any way.																				
Agenda item 11	Planning																				
Minute 15/07/19/11	11.1) Previous responses – none. 11.2) No new applications.																				
Agenda item 12	Chair's Announcements																				
Minute 15/07/19/12	12.1) None																				
Agenda item 13	Updates from the Clerk including Correspondence Received																				
Minute 15/07/19/13	13.1) Quotation received from IPI for playground inspection – unanimously accepted by the meeting.																				
Agenda item 14	Finance																				
Minute 15/07/19/14	<p>1) Current Account balance stands at £17,567.69 on 5th July 2019</p> <p>2) Cash Account Balance = £0.00 as all previous months cash sums collected from the honesty box are now banked.</p> <p>3) The following expenditure was approved:</p> <p style="text-align: center;">Liabilities and other disbursements paid by cheque</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>001797</td> <td>SW Mansfield</td> <td>Clerk's salary and expenses (June) includes £9.99 for kiosk shelves</td> <td style="text-align: right;">£163.47</td> </tr> <tr> <td>001798</td> <td>HMRC</td> <td>PAYE (June)</td> <td style="text-align: right;">£38.20</td> </tr> <tr> <td>001799</td> <td>E. Fitzgibbon</td> <td>Internal Audit</td> <td style="text-align: right;">£210.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">TOTAL Payments made</td> <td style="text-align: right;">£411.67</td> </tr> </tbody> </table>	Chq No	Payee	Item	Amount	001797	SW Mansfield	Clerk's salary and expenses (June) includes £9.99 for kiosk shelves	£163.47	001798	HMRC	PAYE (June)	£38.20	001799	E. Fitzgibbon	Internal Audit	£210.00	TOTAL Payments made			£411.67
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	<p>Work done to be approved, signed off and paid Painting by Nick Lucking.</p> <p>4) The following income was reported by the Clerk There was £15.41 collected from the car park honesty box for last month.</p> <p>5) Accounts Reconciliation The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.</p>
Agenda item 15	Date and time of next meeting
Minute 15/07/19/15	<p>The next meeting dates and time was agreed as 7.00 pm on 12/08/19 09/09/19, 14/10/19, 11/11/19, 09/12/19</p> <p>The meeting was closed at 20.07 hours.</p>
Agenda item 16	Any Other Business to be noted for inclusion in next agenda
Minute 15/07/19/16	Reporting of faults to SCC and invoicing for lengthsman scheme.