

LONGNOR PARISH COUNCIL

Minutes of the Parish Council Meeting held Tuesday 7th May 2019

St Bartholomew's School at 7:00 pm; Attendance Register - Present:

Chair	Parish Councillor S. Turner
	Parish Councillor N. Gould – sent apologies
	Parish Councillor R. Gould
	Parish Councillor J. Deaville– sent apologies
	Parish Councillor T. Storer – sent apologies
	Parish Councillor L. Storer
	Parish Councillor K. Dunn
Clerk	S. Mansfield
County and District Councillors attending	Councillor Teresa Riley
Members of the Public attending & speaking	No members of the public

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 07/05/19/01	All Parish Councillors present were noted on the Attendance Register by the Clerk prior to the commencement of the meeting. Councillor T. Storer, N. Gould and J. Deaville – sent apologies. District Councillor Teresa Riley was in attendance.
Agenda item 2	Variation of Order of Business and election of officers
Minute 07/05/19/02	This is the first meeting of the financial year and new officers were required to be elected. The Clerk called for nominations for Chair of the Parish Council. Councillor Richard Gould proposed Councillor Stephanie Turner and Councillor Ken Dunn seconded. There were no other nominations for Chair. A vote was taken and Councillor Stephanie Turner was unanimously elected as Chair of Longnor Parish Council. The Clerk called for nominations for Vice Chair of the Parish Council. Councillor Stephanie Turner proposed Councillor Neil Gould and Councillor Louise Storer seconded. There were no other nominations for Vice Chair. A vote was taken and Councillor Neil Gould was unanimously elected as Vice Chair of Longnor Parish Council.
Agenda item 3	Declarations of Member's Interests
Minute 07/05/19/03	All councillors signed a declaration of Pecuniary interests.
Agenda item 4	Determination of Confidential Items
Minute 07/05/19/04	None.
Agenda item 5	Minutes of the previous meeting held 8th April 2019
Minute 07/05/19/05	The minutes for the previous meeting held on the 8 th April were reviewed by the meeting and approved as a correct record of that meeting.
Agenda item 6	Matters arising from minutes of previous meeting.

Minute 07/05/19/06	6.1) The benches sited in front of the old town hall were installed by the Parish Council in 1972 after being collected from the manufacturer in Wolverhampton by Councillor Ken Dunn. The Parish Council has no objection to the benches being used by customers of the Merchant's House provided that it is clear that they are also available for public use. The Clerk to discuss with the proprietors of the Merchant's House how this can be achieved. Councillor Teresa Riley offered her assistance if necessary.
Agenda item 7	Public Speaking
Minute 07/05/19/07	7.1) None
Agenda item 8	Hear reports on administration of Parish matters.
Minute 07/05/19/08	8.1) The sign from the playground which had blown down will be refitted by Mr P. Storer. 8.2) The grit bin has been repaired and refilled. 8.3) There has been some repair work on potholes completed. 8.4) The road sweeper has been and removed loose gravel. 8.5) P.Storer needs SMDC time sheets.
Agenda item 9	Reporting of Highway Defects & other Parish Matters
Minute 07/05/19/09	9.1) The benches in front of the Merchant's House are still being used by its customers. 9.2) Clerk has contacted Fox Furniture (Peter Fox) and spoken to his daughter who will remind him about new noticeboards. 9.3) Adventure Playground inspected and seen to be OK. 9.4) £15.41 collected this month from car park honesty box. 9.5) Defibrillator temperature checked at 9 degrees centigrade. 9.6) The Chair asked Councillor Teresa Riley about the possibility of providing car parking adjacent to the B5 053 from Longnor down to the Manifold Bridge on the Warslow Road. It was noted that Staffordshire Highways were happy about this plan when it was first proposed about 10 years ago. Councillor Teresa Riley recommended contacting the Peak Park and inviting them to look at the proposal. The Chair will take photographs of the current parking habits of visitors. The Clerk is requested to contact the Peak Park and report back the the Parish Council. Longnor Action Group have not yet applied for the grant. 9.7) Councillor Teresa Riley was asked about parking space in front of Riverview Cottages. Could any land be given up for parking? It was thought that the horse riding accident last week was the result of parking problems and speeding through traffic.
Agenda item 10	Policies and Procedures.
Minute 07/05/19/10	10.1) Councillor Teresa Riley offered her assistance in resolving the Lengthsman invoicing issues with SMDC and AES. 10.2) The Chair signed the internal audit document AGAR part 2 and Certificate of Exemption.

	10.3) The Clerk was requested to clarify how a Parish Council is able to vote for a Parish representative to sit on the Peak Park planning committee.																				
Agenda item 11	Planning																				
Minute 07/05/19/11	11.1) Previous responses – none. 11.2) No applications had been received.																				
Agenda item 12	Chair's Announcements																				
Minute 07/05/19/12	12.1) English Heritage and the Peak Park held Milestone Stoop adoption ceremony which the Chair and other Parish Councillors attended. 12.2) The Chair contacted Carolyn Chambers of Longnor Action Group to set out the Village Trail. There is already £1200 in the Parish Council bank account allocate for this purpose.																				
Agenda item 13	Updates from the Clerk including Correspondence Received																				
Minute 07/05/19/13	13.1) None – The Clerk confirmed the election results.																				
Agenda item 14	Finance																				
Minute 07/05/19/14	<p>1) Current Account balance stands at £16,715.80 on 5th April 2019</p> <p>2) Cash Account Balance = £0.00 as all previous months cash sums collected from the honesty box are now banked.</p> <p>3) The following expenditure was approved:</p> <p style="text-align: center;">Liabilities and other disbursements paid by cheque</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>001794</td> <td>SW Mansfield</td> <td>Clerk's salary and expenses (April)</td> <td style="text-align: right;">£153.48</td> </tr> <tr> <td>001795</td> <td>HMRC</td> <td>PAYE (April)</td> <td style="text-align: right;">£38.20</td> </tr> <tr> <td>001796</td> <td>PPPF</td> <td>Annual Subscription</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td></td> <td></td> <td>TOTAL Payments made</td> <td style="text-align: right;">£203.68</td> </tr> </tbody> </table> <p>Work done to be approved, signed off and paid None</p> <p>4) The following income was reported by the Clerk</p> <p>There was £15.41 collected from the car park honesty box for last month.</p> <p>5) Accounts Reconciliation The Clerk presented documents and bank statements to inform the meeting of the current position of accounts for the Parish Council.</p>	Chq No	Payee	Item	Amount	001794	SW Mansfield	Clerk's salary and expenses (April)	£153.48	001795	HMRC	PAYE (April)	£38.20	001796	PPPF	Annual Subscription	£12.00			TOTAL Payments made	£203.68
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Agenda item 15	Date and time of next meeting																				
Minute 07/05/19/15	The next meeting dates and time was agreed as 7.00 pm on 10/06/19, 08/07/19, 12/08/19, 09/09/19, 14/10/19, 11/11/19, 09/12/19 The meeting was closed at 20.15 hours.																				
Agenda item 16	Any Other Business to be noted for inclusion in next agenda																				
Minute 07/05/19/16	None noted.																				

These minutes are draft until approved by the Parish Council.